

## ENTRY PROCEDURES:

## BAND, CHOIR & ORCHESTRA CONCERT & SIGHTREADING 2023

**ENTRIES:** ALL entries must be postmarked no later than 37 days preceding the first day of competition. (The extra 7 days was mandated by our Executive Committee, with the hope that this will allow plenty of time for the entries to be processed by all parties, and still send the schedule out 2-3 weeks prior to the contest.)

### ENTRY FEES:

**ADD THE STATE ORGANIZATION FEE TO EACH  
OF THE FOLLOWING GROUPS:** **\$15.00 Varsity**  
**\$10.00 Non-Varsity**

**ADD IN THE RECORDING FEE AS OUTLINED ON THIS WEBPAGE.**

### **GROUP FEES: (For Each Competing Group)**

Band C & SR:	
(C & CC feeding 1A-4A H.S.):	\$450
(2C & 3C feeding 5A-6A H.S.):	\$450
(1A, 2A, 3A & 4A Bands):	\$450
(5A & 6A Bands):	\$450
Vocal C & SR:	
Middle School Groups:	\$350
High School Groups:	\$350
Orchestra C & SR:	
All Middle School Groups:	\$500
High School String Groups:	\$550
High School Full Groups:	\$600

***None of the above include the State Organization Fee or recording fees.  
\$50 late fee, due and payable, if entry fees are more than 7 days late.***

**A check for entry fees must accompany your entries** -- Made payable to **U.I.L. MUSIC REGION 18**

**PLEASE! DO NOT COMBINE MORE THAN ONE CONTEST'S ENTRY FEES ON ONE CHECK.**

Mail the **Invoice Form 1A** and Fees to: Gerald Babbitt  
222 Maple Drive  
Mountain City, Texas 78610-9227

**ENTER VIA [www.texasmusicforms.com](http://www.texasmusicforms.com), or Charms:**

- 1) Register your school. Enter all of your Director Info,
- 2) Then go to the correct Concert & S.R. entry section, and begin entering the requested info on the Form #4. Completing just a Form #1 does not generate an entry. **It MUST be Form #4.**
- 3) Once you have completed your online entry, you will be able to view your forms, including the **Invoice Form 1A**; click on "Review Entries", and it will allow you to view and/or print each form.
- 4) **The program should generate a confirmation email to you, letting you know that your entries have been submitted. This is your official entry confirmation.** We will only personally contact you if we encounter any problems.
- 5) Print each required form and mail to the address listed above.

**EXCEPTION: We will print all of the Forms #4 & #5 for Concert & S.R. Contest**

**NOTE: YOU ARE STILL REQUIRED TO POSTMARK YOUR ENTRY FEE CHECK ON THE APPROPRIATE ENTRY DEADLINE DATE.** No need to send by Certified Mail. However, if you prefer

to use "Delivery Confirmation", for your peace of mind, feel free.

THERE IS A PLACE FOR ALL PERTINENT INFORMATION AND YOU MUST FILL IN EVERY SPACE.

**\*\* LIST ALL MOVEMENTS.\*\***

**REQUIRED FORMS FOR A COMPLETE & ACCURATE ENTRY:**

**FORM # 1's:**

"A certified copy of the Organization Roster Form #1, listing in alphabetical order, all students eligible the day of competition (signed by supt. or principal), must be on file with the region executive secretary or the designee prior to the time of each organization's first scheduled ... event." (Section 1110 (f) of the current C & CR)

**FORMS #4 AND #5 - WE WILL PRINT THESE FORMS FOR YOU AND FORWARD THEM TO THE CONTEST HOST.**

**CHORAL GROUPS** PLEASE INDICATE THE TYPE OF SIGHTREADING MUSIC YOU WILL BE PERFORMING (ie. SATB, SAB, SSAA, SA, etc.). This will enable us to have the correct music on hand for your organization to read.

**\*\* If you have not received a schedule within 2 weeks prior to your contest, contact your Contest Host. If they do not have the information you need, contact the Babbitts. \*\***

**ORGANIZATION ENTRIES must be corrected and/or changes made within the 7-day deadline.**

Music selection changes must be made in writing within 7 days prior to the first day of the contest. The required procedure is as follows:

- 1) Email the Executive Secretaries indicating which selection you would like to change, and please supply the new UIL Code # (if applicable). These changes can only be made by the Executive Secretary, otherwise your entry will possibly be deleted.
- 2) The contest personnel are not responsible for music selection changes not appearing on the printed contest programs.

**\*\* A GROUP MAY NOT "DNA" WITHOUT PRIOR CORRESPONDENCE. \*\***

If a group is going to cancel, their Principal must send a letter of explanation to the Region 18 Executive Committee. This letter must be on school stationary, and include all data, regarding numbers, voicing, instrumentation, etc., explaining how eligibility has affected your group. This letter **MUST BE SIGNED BY THE SCHOOL PRINCIPAL. BE VERY SPECIFIC**. Eligibility is the only area where the Executive Committee has shown leniency.

**FAILURE TO PARTICIPATE:** "A band, choir, or orchestra that fails to compete after officially entering a region organization event contest shall be penalized in accordance with Sections 27 & 29 unless excused for justifiable reasons by the region executive committee."

Please read on the Region 18 website: **WITHDRAWAL FROM UIL ORGANIZATION EVENT AFTER HAVING ENTERED**

**NON-UIL CONTESTS.**

- (1) A band, choir or orchestra that officially enters a UIL region organization event shall not cancel its participation in order to compete in a non-UIL contest.
- (2) Violations of these rules may result in penalties outlined in Sections 27 and 29.