

## Region 18/26 UIL Late Payment Fee Policy

### General Rules for All Contests to avoid late fees:

All requested forms, **including checks**, must be postmarked by the entry deadline posted on the UIL Music Region 18 website: [www.uilmusicregion18.com](http://www.uilmusicregion18.com)

Purchase orders are **NOT** accepted as a substitute for a check. Checks should be made payable to **UIL MUSIC REGION 18**. After entering online at [www.texasmusicforms.com](http://www.texasmusicforms.com), all requested materials should be mailed to: Gerald Babbitt, 222 Maple Drive, Mountain City, TX 78610-9227

### IF AN ENTRY IS NOT POSTMARKED BY THE ENTRY DEADLINE DATE, THE FOLLOWING LATE CHARGES WILL APPLY:

#### **ALL Solo Ensemble Contests:**

\$25 per event, for late entries added up to 7 days before contest.

\$50 per event, if an entry is added within 7 days prior to the contest or on the day of the contest.

Changing a title on the day of contest is considered a late entry, as required by UIL. All late entries will be subject to a late fee and a reprimand by the Region 18 Executive Committee.

#### **Organization Events**

\$50 late entry fee for each organization, as described below.

All late entries will be subject to a late fee and a reprimand by the Region 18 Executive Committee.

The following forms are **required** for each contest. All materials should be mailed in the same envelope. **If all required items are not postmarked by the Region 18 entry deadline, the entry is considered LATE.**

#### **ALL Solo-Ensemble Contests:**

1. Check made payable to UIL MUSIC REGION 18
2. Invoice printed from [texasmusicforms.com](http://texasmusicforms.com), "review entries" page.

#### **Marching Contest:**

1. Check made payable to UIL MUSIC REGION 18
2. Invoice printed from [texasmusicforms.com](http://texasmusicforms.com), "review entries" page.
3. Statement of Compliance (all classifications)
4. Announcers Script (all classifications)

#### **Concert and Sight Reading Evaluations.**

1. Check made payable to UIL MUSIC REGION 18
2. Invoice printed from [texasmusicforms.com](http://texasmusicforms.com), "review entries" page.
3. **RECORDING PAYMENTS:** The recording fees are to be included in each evaluation entry fee total. You will submit just one check for each contest's expenses, mailed by the evaluation entry deadline. Your Invoice Form 1A will show all the itemized fees.

#### **Just to be very clear, you will be assessed a late charge for each of the following violations:**

- a) Failure to enter online by the required entry deadline date. (fee indicated above)
- b) Failure to submit any required forms by the entry deadline date. (fee indicated above)
- c) Failure to submit payment for a specific contest/evaluation by the entry deadline date. (fee indicated above, and are **per group**)

**PLEASE NOTE:** An official Form #1, signed by your principal or superintendent, listing the participating students, is due by the day of contest, **before the group performs.**