

WITHDRAWAL FROM UIL ORGANIZATION EVENT AFTER HAVING ENTERED

The UIL Music Region 18 Executive Committee has stipulated that all Region 18 music directors are to strictly adhere to the entry withdrawal policy that is currently in effect. (This policy was mandated at their June 11, 2018 meeting, after the wording was removed from the UIL C&CR). The director of the organization must submit a letter stipulating a “justifiable reason” for withdrawing from the contest or evaluation.

The required guidelines for this letter are below:

- a. An organization withdrawing from participation in a UIL contest or evaluation must submit a letter, signed by the school’s superintendent or principal no later than 7 days prior to the first day of the event.
- b. This letter must be written on school letterhead stationary, and must present a justifiable reason for withdrawal from the event.
- c. The letter is to be very specific, indicating the number of performers, both before and after any eligibility issues. This must be specific, for each section in the organization.
- d. If the group is withdrawn after the official entry deadline date, the entry fees are still due and payable, and non-refundable.

Each year, the Executive Committee reviews each of these letters. They have the option to approve or reject the reason for withdrawal. If rejected, the director is subject to a minimum penalty of a written official reprimand from the UIL Executive Committee. These specific details must be stated in the letter, in order for the Committee to make this determination.